

CWEP
Board Meeting Minutes
August 15, 2019

The Carthage Water & Electric Plant Board met in regular session August 15, 2019, 4:00 pm at the CWEP Office, 627 W. Centennial, Carthage, MO.

Board:

Neel Baucom-President, G. Stephen Biemdiek-Secretary, Darren Collier-Liaison, Brian Schmidt-Member, Ron Ross-Member, Pat Goff-Member.

Staff:

Chuck Bryant-General Manager, Cassandra Ludwig-General Counsel, Jason Peterson-Director IT & Broadband, Megan Stump-Executive Assistant, Meagan Milliken-Customer Relations Mgr., Jason Choate-Director of Water Services, Kelli Nugent-CFO, Kevin Emery-Director of Power Services, Stephanie Howard-Director of Business & ED

President Baucom called the meeting to order at 4:00 pm.

Additions/Changes To The Agenda: None.

Approval of Minutes:

A motion by Biemdiek and seconded by Ross to approve the minutes of the regular meeting of June 20, 2019, as presented passed unanimously.

Approval of Disbursements:

A motion by Goff and seconded by Schmidt to approve disbursements for June in the amount of \$2,690,218.05 passed unanimously.

A motion by Goff and seconded by Ross to approve disbursements for July in the amount of \$3,389,396.98 passed unanimously.

Financial Statement:

CFO Nugent presented the financials for June noting that net income for the utility combined was \$68,000 more than budget. She noted that for the year net income is \$1.88 million more than budget, or 79%, and approximately \$712,000 more than prior year, or 20%.

A motion by Ross and seconded by Schmidt to approve June financials passed unanimously.

CFO Nugent presented the financials for July noting that the net income for the utility combined is under budget for the month by \$105,000 and behind prior year by \$152,000. She noted that this is mainly due to higher than average rainfall and cooler temperatures in July.

A motion by Schmidt and seconded by Beimdiek to approve July financials passed unanimously.

Citizen's Participation Period: None

Old Business: None

New Business:

CONSIDERATION OF BIDS FOR THE SEWER LINE INSPECTION CAMERA AND INTEGRATION SYSTEM

General Manager Bryant reported that a formal request was advertised and presented to several vendors seeking proposals for a new sewer line inspection camera, integration, and software system. Five proposals were received and after thorough evaluation, the conclusion was that Midwest Vac Products' proposal option 2 would meet all criteria for Carthage Water and Electric Plant's requirements. GM Bryant recommends awarding the purchase of this complex system to Midwest Vac Products in the amount of \$118,799.00 to provide exceptional and comprehensive line inspections.

A motion by Schmidt and seconded by Beimdiek to approve the purchase of the sewer line inspection camera and integration system passed unanimously.

CONSIDERATION OF BIDS FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT

General Manager Bryant noted that bids have been submitted for the wastewater treatment facility improvement project. McClanahan Construction Company, Inc of Rogersville, Missouri is the apparent low bidder in the amount of \$3,345,476.00. GM Bryant recommends awarding McClanahan Construction Company for the wastewater treatment facility improvement project as they appear to be capable of obtaining all necessary bonds and insurance and are able to perform the work specified.

A motion by Ross and seconded by Beimdiek to award the construction contract to McClanahan Construction Company, Inc passed unanimously.

Staff Reports:

General Manager Bryant reported generator #11's coils blew earlier this week, work to get these fixed are being scheduled. Bryant also noted that he attended a meeting with DNR to discuss Well #1 and Well #6.

CFO Nugent stated that she has been busy closing out the fiscal year and month end. Nugent also noted that auditors will be coming in next week.

General Counsel Ludwig informed the board that Kyle has been busy filling job vacancies. Ludwig also reported everybody has been busy working on the RP3 application.

Director of Power Services Emery reported crews have been doing upgrades for the Leggett & Platt Wiremill expansion.

Customer Relations Manager Milliken noted that Carthage Water & Electric Plant hosted the Chamber quarterly meeting with Jason Peterson as the presenter and it went very well.

Board Member Comments

At 4:58 pm a motion by Goff and seconded by Ross to close a portion of the meeting into closed session pursuant to Section 610.021 (3) of the Sunshine Law, passed unanimously via a roll call vote.

At 5:12 pm the meeting reconvened in open session.

At 5:13 pm the meeting adjourned.